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ABSTRACT

This handbook for teachers of English explores the development of writing skills in an academic context. The book is intended for teachers working in situations where students are required to produce reports, essays, dissertations and other forms of academic writing in English. The book's first section examines the writing process and establishes the principles upon which the exercises in part 2 are based. This section also includes practical suggestions about such matters as classroom management and evaluation of student work. The book's second section contains 44 clearly presented exercises which reflect the belief that the learner's interests and concerns are central to the learning process. These exercises are grouped under four major headings: syllabus negotiations, organization of material, cross-cultural considerations, and writing skills and techniques. The exercises cover a wide range of writing skills from awareness of the reader to punctuation, draw on the students' own experience and knowledge of language, and are designed to facilitate discussion and collaboration. (SR)

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